### Testing Center Rules

- Student must bring picture ID to take a test.
- WCC students taking WCC tests must supply their Student Number.
- Cell phones MUST be turned off (not just on silent mode).
- NO bathroom breaks are allowed, once a student has started a test, they are unable to leave the testing center.
- Labels must be removed from water bottles/beverages and they must be placed on the floor while testing.
- Students must supply their own pens/ pencils as the Testing Center does not supply them.
- While testing students can not wear any of the following:
- \* Hoods
- \* Baseball caps if worn must be turned backward.
- \*Sunglasses
- \*Headphones
- \*Bluetooth
- \*Smart watches
- Only tests and writing utensils may be on testing tables. (No drinks, purses, or pencil cases unless they are clear).
- Outerwear, if not being worn, must be placed on the back of chairs or the bookcases in the Testing Center.

## Our Mission:

The mission of the Testing Center is to provide the highest quality testing services for faculty, students, and guests.

We strive for excellence by vigilantly proctoring exams and maintain a quiet, comfortable, and efficient testing environment. We adhere to the NCTA Professional Standards and Guidelines.

For Testing Center information

Please visit us at:

http://www.wccnet.edu/services/testing -center/

Or call 734-477-8550



# Testing Center



Washtenaw Community College Testing Center—Room SC 300 4800 E. Huron River Dr. Ann Arbor, MI 48105-4800 734-477-8550

# Reasons to test with us:

- We are a National College Testing Association Certified Testing Center.
- Our evening and weekend hours help reduce stress by giving flexibility to you.
- Washtenaw Community College offers free parking.
- The Testing Center has the capability to administer both computer tests and paper/pencil tests.
- The highest security standards are practiced by the Testing Center.
- Designed to support personal and educational goals.
- The Testing Center provides proctoring services for students from other Colleges and Universities.



The Testing Center is Handicap Accessible.

### The Testing Center Administers:

ACCUPLACER—Reading and writing placement test for Washtenaw Community College.

• No appointment needed during testing center hours

ACT

- Schedule through www.actstudent.org ALEKS—Math placement test for Washtenaw Community College
- No appointment needed, must start test at least 2 hours before the Testing Center closes

CLEP

• clep.collegeboard.com

- DISTANCE LEARNING EXAMS
- Check the Testing Center page, click Proctoring Services

DSST

• Call the Testing Center at 734-477-8550 to set up test

GED

• www.ged.com

#### MELAB

 For schedule/information go to <u>http://</u> www.cambridgemichigan.org/resources/ <u>melab</u>

• Questions? Call Diane 734-677-5100 MPRE

• www.ncbex.org/exams/mpre TOEFL

• www.ets.org/toefl

### Hours of Operation:

General hours of operation are:	
Operating hours (doors open & close)	Student tests must be finished
Monday-Thursday 9:00 AM– 7:15 PM	7:45 PM
Friday & Saturday 9:00 AM– 4:15 PM	4:45 pm

Please be aware that these are the General Hours of Operation. Please check the Testing Center webpage for Sunday hours and days with **REDUCED HOURS.** 

